

**Minutes
for the
May 25, 2016 Meeting
of the
Danville Metropolitan Planning Organization
Danville Regional Airport Terminal Building, Eastern Conference Room
Airport Drive, Danville, VA
at 6:30 p.m.**

Attendees

Ron Scearce, Vice-Chairman, Pittsylvania County
Greg Sides, Pittsylvania County
Jesse Barksdale, Pittsylvania County
Buddy Rawley, City of Danville
Chris Winstead, VDOT
Chang Yan, FHWA
Dave Hoback, Danville MPO Administrator
Joseph Bonanno, Danville MPO Staff

1. Call to Order.

Mr. Scearce, MPO Vice-Chairman, called the meeting to order at 6:30 p.m.

2. Approval of minutes from April 20, 2016 MPO Meeting.

A motion was requested to approve the minutes of the April 20, 2016 MPO Meeting, and Mr. Barksdale made a motion, which was seconded by Mr. Rawley. Upon vote, the motion carried unanimously.

3. Approval of any additional agenda items.

Mr. Scearce asked if there were any other agenda items, to which Mr. Hoback stated that Mr. Bonanno would be making a presentation about potential deficiencies at the intersection of Piney Forest Road and Franklin Turnpike. Mr. Rawley asked if a motion was needed to approve this additional item, to which Mr. Hoback stated that a vote was not necessary.

4. Public Comments/Citizen Input.

It was acknowledged that there were no members of the public present and no public comments.

5. Consideration and approval of proposed FY 17 Unified Transportation Work Program (UWP).

Mr. Hoback opened with discussion of the Fiscal Year (FY) 2017 Unified Transportation Work Program (UWP). He stated that at the April 20th MPO meeting, the MPO reviewed a draft of the 2017 UWP and discussed study projects to be included. He stated that there was consensus that staff would meet and review projects, which was done at an MPO Project Management Team Meeting held on May 11th. He stated that the project team recommended that the FY 2017 UWP include the continuation of the Mount Cross Road at Averett University North Campus study and the River District bicycle/pedestrian study as carryovers from FY 2016, and include a study of the Berry Hill connector road using any remaining funds.

Mr. Hoback began discussion about the proposed Berry Hill connector road, stating that Dewberry consultants conducted a study in 2010 which included the Berry Hill connector road which would extend from the Oak Ridge Farm Road interchange at the Danville Expressway to Berry Hill Road. He stated that Mr. Sides' desire would be to evaluate the feasibility of a connector road. Mr. Barksdale asked what the Dewberry study concluded regarding the connector road, to which Mr. Sides stated that Dewberry conducted a traffic impact study, which determined that Berry Hill Road would not be sufficient to meet the needs of the developed Berry Hill Industrial Park, and that the connector road was included as an alternative to be investigated further in the future. Mr. Sides stated that the two viable alternatives for Berry Hill Road included an interchange or a connector road, and stated that he believed the RIFA board would have to make a decision, and that they needed the best information to make that decision. Some discussion took place. Mr. Yan stated that a new regulation (the FAST Act) was going into effect, and that the MPO could tailor the studies to meet that new legislation. He stated that the MPO could amend the long-range plan if necessary, and that he would provide the MPO with updates if he was made aware of anything new.

Mr. Hoback stated that the total proposed funding amount in the FY 2017 UWP was \$188,073, of which 80 percent would be federal funding, 10 percent would be state funding, and 10 percent would be local funding. He stated that compared to the FY 2016 UWP, this year's funding was about \$25,000 lower, but that was attributed to the work done on the MPO's Long-Range Transportation Plan. He noted that 60 percent of the funding would be allocated to the two transportation studies, and that the remaining 40 percent would be allocated to MPO

administrative tasks. He asked if there were any questions or comments. Mr. Rawley stated that the new stadium at Averett University's North Campus was scheduled to be completed in July, and added that there would likely be higher attendance as well as additional sports activities taking place in the future at that location. He also stated that Averett was raising money to construct new tennis courts at that campus which would be open to both students and the public. Mr. Hoback stated that there had been much discussion about what exactly the study would entail, and added that this study would likely focus on future traffic impacts because other focus areas were being addressed in the first two phases of the Mt. Cross Road project. He made Mr. Searce aware of the next three agenda items, which were to consider three individual resolutions.

6. Resolution 2016-1 to Amend FY 16 Unified Transportation Planning Work Program (UWP).

Mr. Searce requested a motion to approve Resolution 2016-1, and Mr. Rawley made a motion, which was seconded by Mr. Barksdale. Upon vote, the motion carried unanimously.

7. Resolution 2016-2 Adopting FY 17 Unified Transportation Planning Work Program (UWP).

Mr. Hoback briefly discussed this resolution, and a motion to approve was requested. Mr. Barksdale made a motion to approve Resolution 2016-2, and this was seconded by Mr. Rawley. Upon vote, the motion carried unanimously.

8. Resolution 2016-3 Statement of Certification for 2016.

Mr. Hoback stated that this Statement of Certification was required any time a UWP was adopted or a long-range study was completed, and that the MPO was required to provide a statement to VDOT and the FHWA that the MPO's programs adhered to Title VI requirements. He stated that, to the best of his knowledge, the MPO was in compliance with Title VI requirements, and stated a VDOT finding of Title VI compliance was announced at the previous MPO Policy Board meeting. A motion to approve was requested, and Mr. Rawley made a motion, which was seconded by Mr. Barksdale. Upon vote, the motion carried unanimously.

9. Consideration and approval of Project Management Team Recommendation to accept EPR/McCormick Taylor proposal to perform Mt. Cross Road/Averett North Campus and Downtown Bike/Ped Studies.

Mr. Hoback stated that the MPO developed a Request for Proposals, which contained the MPO's requirements for the project. He stated that the project management team interviewed the two consultants and agreed that the MPO should enter into contract with them. He noted that VDOT's Lynchburg District staff had worked with these consultants and found their work to be excellent. He asked if there were any comments, but there were none. A motion was requested to enter into contract with these two consulting firms, and Mr. Rawley made a motion, which was seconded by Mr. Barksdale. Upon vote, the motion carried.

10. Other Business.

Mr. Winstead stated that the Draft 2017 Six-Year Improvement Program (SYIP) had been published, and that the HB 2 project submittals that were recommended for funding by the Commonwealth Transportation Board (CTB) were included in the draft SYIP. He stated that the draft SYIP would go before the CTB in June. Mr. Winstead also stated that the new traffic signal at the intersection of Route 58 and Whispering Pines Road had been activated that morning. Mr. Barksdale asked Mr. Winstead whether the CTB had a meeting, to which Mr. Winstead replied the Board did meet; he also stated that the CTB would meet again in late June.

Mr. Searce acknowledged a resolution of recognition for three departing members of the MPO Policy Board – Buddy Rawley, James Snead, and Coy Harville - and asked if they needed to be voted on. Mr. Hoback stated in the affirmative, and Mr. Searce asked for a vote. The vote in favor of this resolution passed unanimously.

Mr. Bonanno was asked to present his findings on the analysis he conducted on the intersection of Piney Forest Road and Franklin Turnpike. He presented various aspects of the intersection including traffic volume figures, crashes, and pedestrian facilities. Mr. Rawley asked why the 2045 Level of Service was not projected to change despite anticipated growth in the area, to which Mr. Bonanno stated that he was not sure, as the figures were provided by VDOT. Mr. Barksdale asked if he could be provided with a copy of the presentation, to which Mr. Bonanno said he would be happy to provide that to him.

Mr. Hoback asked Mr. Yan if he wanted to mention anything, to which Mr. Yan stated that the FAST Act was going into effect and that he would be glad to assist the MPO.

11. Adjourn.

A motion to adjourn was requested, and a motion was made by Mr. Rawley, which was seconded by Mr. Barksdale. The meeting adjourned at 7:01 p.m.



David R. Hoback
Danville MPO Administrator